

# Gateway Public Schools

Meeting of the Board of Trustees

Wednesday, May 17th, 2017 @ 5:00 -6:45PM

## Minutes

### **Board Members Present:**

Therese Arsenault, Beth Berliner, Allison Bhusri, Cynthia Billops, David Booth, Lisa Kirkland, Annie Klebahn, Susan Mastro, Farley Neuman, Sharon Olken, Mary Plant-Thomas, Jackie Quella, Adina Safer, Eric Sarb, Phil Susser, Valerie Toler, Julie Wise, Aaron White

**Board Members Excused:** Sapna Boze, Sarah Byrne, Sharon Gillenwater, Joyce McMinn, Will Parish, Laura Spivy, Suzanne Schutte, Jennifer Tulley

**Also present:** Chris Hero, Anna Heidinger

### **Call to Order and Approval of Minutes from April 19th, 2017**

Beth called the meeting to order at 5:08 pm. She welcomed the Trustees, and thanked everyone for coming. Beth called for a motion to approve the minutes from April 19th. The minutes were approved without issue.

### **Public Forum**

Beth opened the floor for an open forum. No further discussions or motions were introduced.

### **Welcome and Announcements:**

Beth welcomed trustees to our last board meeting of the year. She thanked Anna Heidinger, Meg Orciari, and Marianne Fives for their fantastic work on the Gateway at Google event, as well as Laura Spivy for securing such fantastic speakers. She thanked Sara Byrne, Susan Mastro, Will Parish and Laura Spivy for hosting successful and fun Gateway Impact Campaign dinners. She reminded trustees of the dates for Gateway Middle School promotion and Gateway High School graduation. Susan Mastro announced our 2017 Matters of the Mind Luncheon speaker and date: James Ryan (Dean of the Harvard Graduate School of Education) on October 10th!

### **ED Report**

Sharon told trustees about Gateway Middle School's upcoming school-wide exhibition evening and asked members of the middle school community to describe projects that students are working on. She also relayed thank you and appreciation from Gateway faculty for the recent compensation increases and commitment to focusing on salary increases more broadly. She ended her report by recounting highlights from the 2016-2107 school year, which included both schools winning the 2017 CA Gold Ribbon Schools Award, fantastic work on every board committee, and a strong financial and development position as we end the year.

**Finance Committee**

Chris Hero explained a series of required State Funding Compliance Resolutions:

**1.) Update and VOTE Related to “Education Protection Account”**

As a result of the passage of Proposition 30 in 2012, sales and income tax rates were temporarily increased and the state created an Education Protection Account (EPA) to receive and disburse the additional tax revenues to support funding for education. For each year the EPA exists, the state will withhold a portion of the regular state funding payments and then disburse these funds from the EPA.

**Proposition 30 requires the following:**

- o The Board of Trustees, at a public meeting, determines how the monies received will be spent
- o Funds shall not be used for the salaries and benefits of administrators or any other administrative costs
- o Schools must annually post on their website an accounting of how much money was received from the EPA and how that money was spent
- o The annual audit must verify that EPA funds were spent in accordance with the spending plan
- o For fiscal years 2013-2014 through 2018-2019 the spending plan must be approved at the time the budget is adopted

To be in compliance with the annual requirements, it is recommended that the Board approve the use of these funds as they would have been used when categorized as regular state aid – to fund teacher salary and benefit expenses. For Gateway High School, EPA revenues are expected to be \$92,000 for 2017-2018. For Gateway Middle School, EPA revenues are expected to be \$60,000 for 2017-2018.

**BOARD RESOLUTION VOTE:**

*The Gateway Board of Trustees hereby approves to spend the Education Protection Funds to support teacher salaries and benefits for the 2017-2018 school year, for both Gateway High School and Gateway Middle School.*

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**2.) Update and VOTE Related to “Local Control and Accountability Plan”**

Gateway High School and Gateway Middle School are each required to annually develop a Local Control and Accountability Plan (LCAP) and Annual Update and submit that plan and update to the school district by July 1<sup>st</sup> of each year. The LCAP is a document required by the Local Control Funding Formula and is designed to describe the program and expenses the schools undertake in order to provide an educational program that meets the wide range of student needs, to demonstrate how services are provided to meet the needs of a range of select student groups, and to improve the performance of students in state priority areas. The Annual Update reviews the progress made for each stated goal during the school year, the effectiveness of actions and services provided, and the changes made in the current year LCAP that are based upon this review.

Leadership at both schools has been in consultation with teachers, school personnel, parents and pupils in developing the current year LCAP and Annual Update. It is recommended that the Board approve that the leadership continue the development of the LCAP and Annual Update and submit the completed LCAP and Annual Update to the school district by July 1, 2016.

**BOARD RESOLUTION VOTE:**

*The Gateway Board of Trustees hereby authorizes the leadership of Gateway High School and Gateway Middle School to both continue to develop the LCAP and Annual Update for each site and to submit the final document to the school district by the July 1, 2017 deadline.*

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**3.) Update and VOTE Related to “Federal and State Categorical Funding”**

Each year, the Gateway Board must approve for Gateway High School and Gateway Middle School to apply for various State and Federal categorical funding streams that are distributed by the Department of Education. It is recommended that the Board approve both Gateway High School and Gateway Middle School to apply to the State of California under the consolidated application for funding of all eligible State and Federal Categorical programs, including the NCLB funding streams.

**BOARD RESOLUTION VOTE:**

*The Gateway Board of Trustees hereby approves that the leadership of Gateway High School and Gateway Middle School determine all eligible State and Federal Categorical programs, including NCLB funding programs, and execute any and all documents required for each application.*

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**4.) Update and VOTE Related to “College Readiness Block Grant”**

The College Readiness Block Grant was established by the State legislature in 2016 to support student access and matriculation to institutes of higher education. Gateway High School received a grant of \$75,000 to be used over two years, 2016-2017 and 2017-2018. The proposal to spend this grant was presented at the April 19, 2017 Board meeting and included funding to support: increasing access to A-G, honors, and advanced placement courses; staffing college counselors; developing and purchasing materials that support college readiness; implementing collaborative partnerships with postsecondary educational institutions; providing subsidies to students in support of their transition to college; expanding access to A-G coursework for students with IEPs; differentiating the college readiness program to include 9<sup>th</sup> and 10<sup>th</sup> grade; increasing programs that create a link between school and career; expanding advisory to integrate college-readiness work; and improving alumni tracking. It is recommended that the Board approve Gateway High School’s College Readiness Block Grant spending plan.

**BOARD RESOLUTION VOTE:**

*The Gateway Board of Trustees hereby approves Gateway High School’s College Readiness Block Grant spending plan as presented at the April 19, 2017 Board meeting.*

The board voted unanimously to approve all four motions.

Chris then walked us through the 2017-2018 budget and opened the floor to any questions. He reminded the group that we had seen this exact same version of the budget in our April meeting when we voted to approve the compensation line items of the budget. Chris answered a few questions about the Governors May Revision to the CA State budget. Then, the group voted unanimously to approve the Final FY18 Budget.

### **Faculty Affairs Committee**

Annie Klebahn and Mary Plant-Thomas presented a summary of the 2017 Faculty Satisfaction Survey Results. A few key findings from this year's survey include: Teachers consistently feel strongly that they are highly effective in their job. Improved satisfaction with mission-driven leadership and shared equitable outcomes for students. Positive improvement in communication with board scores---still room to improve. Key levers for dip in Overall Satisfaction Working at GPSs are a marked shift in dissatisfaction with individual salary, required workload and student behavior/attendance. Significant reduction in commitment to staying in teaching, and as a result to staying at GPS. They also shared that each school's leadership will review and analyze the survey results closely in order to determine priorities and initiatives for the upcoming school year.

### **Committee on Trustees**

#### c) Board Survey Results

Jackie Quella presented the results of the 2017 Board Evaluation Survey. Overall, the results were very positive with virtually every trustee expressing their satisfaction with the job that we have done. Jackie noted key strengths that were reported in the survey: Organizational leadership, Board and committee leadership, Board meetings, processes and communication, Strong alignment with GPS mission and values, Strong alignment on top priorities, Finances and planning, Trustee commitment and engagement. She also noted the following opportunities that were suggested for the board: Diversify the board, Continue to define/refine trustee nomination process, More clarity on Gateway Impact Labs, More open discussion in board meetings, time for Q&A/brainstorming, Better communication with faculty, Succession planning for both staff and board, Advocacy and partnerships around compensation innovation.

Sharon Olken presented the slate of officers for the 2017-2018 Executive Committee Election. The officers include the following:

Co-Chairs: Sapna Boze, Susan Masto

Vice-Chairs: Beth Berliner, Jackie Quella, Allison Bhusri

Treasurer: Laura Spivy

Secretary: Sharon Gillenwater

Members of the Board of Trustees expressed appreciation for our board leadership. Sharon called for a vote on the proposed slate of officers. The vote passed unanimously.

#### e) Roll-Offs and Thank Yous

Members of the board expressed appreciation for the work of the following trustees whose terms are complete:

Lisa Kirkland

Jennifer Tulley

Eric Sarb

David Booth

Phil Susser

Each trustee was honored individually and presented with a gift as a token of gratitude for their service to our schools.

Additionally, the board thanked Anna Heidinger for her three years as Director of Development and Outreach for Gateway Public Schools. And, finally, the board honored Beth Berliner for her four incredible years as co-chair.

**Adjourn to Wild Hare for End-of-Year Happy Hour – 3801 California, at Divisadero**

Meeting adjourned at 6:52.

Signed: \_\_\_\_\_  
  
Sharon Gillenwater, Board Secretary

Date: \_\_\_10/2/17\_\_\_