

Gateway Public Schools

Meeting of the Board of Trustees

Wednesday, May 15, 2019 @ 5:00 -6:45PM

Minutes

Board Members Present: Therese Arsenault, Beth Berliner, Cynthia Billops, Sapna Boze, Elizabeth Colen, Katie Colley, Sharon Gillenwater, Annie Klebahn, Susan Masto, Sharon Olken, Molly Orner, Mary Plant-Thomas, Jackie Quella, Kevin Rafter, Adina Safer, Laura Spivy, Dina To, Valerie Toler, Aaron White, Julie Wise

Board Members Excused: Sara Byrne, Joyce McMinn,

Board Members Not Present: Allison Bhusri

Also present: Chris Hero, Danielle Ciccarelli, Chanda Lockhart

Welcome, Call to Order, Approval of Minutes from April 24, 2019

Susan called the meeting to order at 5:08 pm. Aaron moved, and Kevin seconded for a motion to approve the minutes from April 24 2019. The minutes were approved unanimously, without issue.

Public Forum

Sapna Boze opened the floor for the public forum. No further discussions or motions were introduced.

Announcements

Katie Kolley has volunteered to chair the luncheon next year. In more luncheon news, David Plouffe will be our speaker! The board meeting dates for 2019/2020 have been finalized - see handout for dates. Sapna asked committees to start thinking about scheduling meetings for next year. Next year, we will be using Zoom to allow committee members to attend meetings remotely. Portfolio reviews are June 3rd if you are interested in participating. GMS spring Exhibition Night is May 22nd at 5:30, and GHS graduation is June 8th at 10:30.

Development Update

Susan gave the floor to Chanda for the Development update. Chanda thanked everyone for their work on the Major Donor Initiative. We have five asks out. Four gifts came in the past few weeks. We are forecasting that we will almost reach our goal. Two foundations pushed us to their fall docket. Chanda is starting to ask for corporate sponsorship for our luncheon. Personal referrals are needed for corporate sponsorship. We have opportunities for those companies in terms of marketing. If you have ideas of anyone who may want to sponsor, please let Chanda know .

Finance Update

Chris Hero reviewed the State Funding Compliance Resolutions, which the board will vote on tonight:

Resolution 1. Update and VOTE Related to “Education Protection Account”

As a result of the passage of Proposition 30 in 2012, sales and income tax rates were temporarily increased and the state created an Education Protection Account (EPA) to receive and disburse the additional tax revenues to support funding for education. For each year the EPA exists, the state will withhold a portion of the regular state funding payments and then disburse these funds from the EPA.

Proposition 30 requires the following:

- o The Board of Trustees, at a public meeting, determines how the monies received will be spent
- o Funds shall not be used for the salaries and benefits of administrators or any other administrative costs
- o Schools must annually post on their website an accounting of how much money was received from the EPA and how that money was spent
- o The annual audit must verify that EPA funds were spent in accordance with the spending plan
- o For fiscal years 2013-2014 through 2018-2019 the spending plan must be approved at the time the budget is adopted

To be in compliance with the annual requirements, it is recommended that the Board approves the use of these funds as they would have been used when categorized as regular state aid – to fund teacher salary and benefit expenses. For Gateway High School, EPA revenues are expected to be \$93,000 for 2018-2019. For Gateway Middle School, EPA revenues are expected to be \$59,000 for 2018-2019.

BOARD RESOLUTION VOTE:

The Gateway Board of Trustees hereby approves to spend the Education Protection Funds to support teacher salaries and benefits for the 2018-2019 school year, for both Gateway High School and Gateway Middle School.

Resolution 2. Update and VOTE Related to “Local Control and Accountability Plan”

Gateway High School and Gateway Middle School are each required to annually develop a Local Control and Accountability Plan (LCAP) and Annual Update and submit that plan and update to the school district by July 1st of each year. The LCAP is a document required by the Local Control Funding Formula and is designed to describe the programs and expenses the schools undertake in order to provide an educational program that meets the wide range of student needs, to demonstrate how services are provided to meet the needs of a range of select student groups, and to improve the performance of students in state priority areas. The Annual Update reviews the progress made for each stated goal during the school year, the effectiveness of actions and services provided, and the changes made in the current year LCAP that are based upon this review.

Leadership at both schools has been in consultation with teachers, school personnel, parents and pupils in developing the current year LCAP and Annual Update. It is recommended that the

Board approves that the leadership continue the development of the LCAP and Annual Update and submit the completed LCAP and Annual Update to the school district by July 1, 2018.

BOARD RESOLUTION VOTE:

The Gateway Board of Trustees hereby authorizes the leadership of Gateway High School and Gateway Middle School to both continue to develop the LCAP and Annual Update for each site and to submit the final document to the school district by the July 1, 2018 deadline.

Resolution 3. Update and VOTE Related to “Federal and State Categorical Funding”

Each year, the Gateway Board must approve for Gateway High School and Gateway Middle School to apply for various State and Federal categorical funding streams that are distributed by the Department of Education. It is recommended that the Board approve both Gateway High School and Gateway Middle School to apply to the State of California under the consolidated application for funding of all eligible State and Federal Categorical programs, including the ESSA funding streams.

BOARD RESOLUTION VOTE:

The Gateway Board of Trustees hereby approves that the leadership of Gateway High School and Gateway Middle School determine all eligible State and Federal Categorical programs, including ESSA funding programs, and execute any and all documents required for each application.

Katie motioned to approve, and Kevin seconded. The board voted unanimously to approve all three resolutions.

Chris thanked the board for approving the FY 20 budget personnel line items at the April meeting. While working on the budget, he wanted to remember all the ways the budget is positively impacting our community, and asked himself, “Are we approving a budget or a financial mission statement?” All of our teachers have been placed on the Career Stages Model, which was a large undertaking. Now we can say that our teachers’ career priorities and trajectory are in alignment with our organizational goals and values. This effort will support teacher retention and teacher hiring, and allows us to continue to leverage our priority in teacher compensation and serve as a model for other schools. We continue to supply our employees with solid health coverage and benefits.

Chris went over the final FY20 budget , and pointed out the surplus/deficit line, which changed from the last meeting. He went over the operating budget, and noted that, since our last meeting, no changes were made. He mentioned that 80% of our funding comes from the government, mostly from the state. Fundraising is 20% of our revenue. We are increasing our fundraising goal to \$1,895,000. In terms of expenses, 82% of our budget is spent on staff, 5% is spent on our program and 14% on operating expenses. Chris continued with a review of the levers and opportunities in our budget.

After a discussion, Laura asked for a motion to approve the budget, and Kevin seconded. The trustees voted unanimously to approve the final FY20 Budget.

ED Report

Sharon talked about the highlights of the year. Our 18th class is graduating and we celebrated our 20th year. This year we had extraordinary leadership at our schools. We are always keeping our focus on equity and achievement. This year we enjoyed the Luncheon, Gateway's Giants night, and celebrated our 20th anniversary. We went through our 4th charter renewal. We implemented a new compensation model, which was a very big achievement for us. We will keep working to make it a better process and inspire others.

Sharon talked about all the amazing things that our board committees achieved this year. The Finance, Audit and Investment Committees worked hard to ensure a clean audit, and help us work through financial challenges. We grossly under-fund schools in California, and our Development Committee worked hard to raise money, because our trustees know that our kids deserve better. The Facilities Committee has been planning work that will take place this summer to create more space at the middle school. The Hospitality Committee helps us put our best foot forward and welcome our friends and supporters. The College and Community Task Force worked hard to bring the community into our college process and spearheaded alumni outreach. The Committee on Trustees worked very hard this year, and it is no surprise that almost everyone recommended Sharon Gillenwater for Board Co-Chair. Huge kudos to the Faculty Affairs Committee which took on the development of our new salary model - a huge undertaking. Thank you to all.

Sharon said that two things became super clear this year: how much she loves this place and how incredible our community is. She felt incredibly supported this year and appreciates everyone bringing lightness and helping her in so many ways.

Trustees Committee Report:

Kevin asked everyone to read the board survey results, then turn to your neighbor and discuss what stood out, and ways to tackle challenges. The board then discussed the survey results as a group and Kevin thanked everyone for their participation and thoughtful comments.

The Board voted on the slate of officers (Executive Committee) for the 2019/2020 school year. The officers were approved unanimously, without issue. The officers will be:

Susan Masto - Co-Chair
Sharon Gillenwater - Co-Chair
Sapna Boze - Secretary
Laura Spivy - Treasurer
Beth Berliner - Vice Chair
Dina To - Vice Chair
Allison Bhusri - Vice Chair

The board honored and thanked Jackie Quella, Aaron White and Adina Safer, trustees who are rolling off the board.

Jackie has been a devoted board member and friend for many years and has served in many capacities on the Gateway Board. She has worked tirelessly on behalf of our students and brought the perspective of being a Gateway parent to her work on the board. We will miss her, but she will always be a part of the Gateway family.

Aaron White was a Gateway student who decided to give back by serving on our board. He helped Gateway grow by serving on the Facilities Committee for many years. We benefited so much from his knowledge and expertise and his willingness to speak at many of our luncheons. We will miss him on our board, but he, too will always be a part of the family.

Adina Safer has been a Gateway trustee for many years, and has two children who went through Gateway Middle School. She has been a very valuable member of many committees, and generously hosted the FAC Community Meeting in her home for the first few years. We will miss her and thank her for all of her work on behalf of Gateway.

The committee expressed their thanks to Jackie, Aaron and Adina.

Adjourn for Happy Hour - The Snug, 2301 Fillmore Street, at Clay

Sapna thanked everyone for the work they do for Gateway and adjourned the meeting at 6:45.

Signed: _____ Date: _____

Sapna Boze, Board Secretary

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Signed:  _____ Date: 11/13/19

Sharon Gillenwater, Board Secretary