



MINUTES for the Meeting of the Gateway Public Schools Board of Trustees
Wednesday, September 21, 2022, 5:00 - 8:00 PM
The Firehouse at Fort Mason

Board Members Present: Therese Arsenault, Cynthia Billops, Sapna Boze, Sara Byrne, Dan Carr, Elizabeth Colen, Mark Felton, Sharon Gillenwater, Susan Masto, Harper Matheson, Gale Mondry, Elizabeth A. Morrison, Molly Orner, Kevin Rafter, Joel Rangel, Scott Roberts, Laura Spivy, Dina To, Valerie Toler

Board Members Excused: Katie Colley

Also present: Danielle Ciccarelli, Jai David, Chris Hero, Stephanie Khaziran, Chanda Lockhart, Sharon Olken, Aaron Watson, Becca Wieder

Welcome and Announcements

The meeting of the Gateway Public Schools Board of Trustees was called to order at 5:00pm.

Sharon Gillenwater welcomed trustees to the opening meeting of the 2022/2023 school year. The first order of business was a vote on the trusteeship of Joel Rangel and Scott Roberts. Joel has served as Gateway High's Director of College Counseling since 2005 and is a long-standing member of the GHS Leadership Team and Student Life Team. Scott Roberts is currently the Vice President and Global Head of Business Development at LinkedIn. After a discussion, the board voted unanimously to approve the trusteeship of Joel Rangel and Scott Roberts.

Sharon Gillenwater reviewed the meeting goals.

- build engagement and connectedness among trustees
- reaffirm board expectations and needs
- share and start digging into board priorities for the year

Approval of Minutes from May 18, 2022

The board reviewed the meeting minutes from May 18, 2022. Mark Felton motioned to approve the minutes. The minutes were approved unanimously, without issue.

Public Forum

The floor was opened for the public forum. No further discussions or motions were introduced.

Grounding our Priorities in Data and Experience

Trustees formed groups and had the opportunity to discuss staff and board survey data from spring 2022 and hear from Middle School Principal Jai David and High School Principals Becca Wieder and Stephanie Khaziran. Trustees discussed what stood out to them, challenges and opportunities raised, and exciting opportunities for the year ahead.

Board Priorities

The priorities of the 2022/2023 board are board recruitment, the Executive Director Transition and Dream Big.



ED Search Committee

Mark Felton and Stephanie Stephanie Khaziran, who are leading the Executive Director Search Committee, shared the ED search timeline and process. They reported that Edgility kicked off the discovery process today by visiting the high school to meet with stakeholder groups. The search launch will be in late October/early November. Interviews will be held in February with the goal of finalizing a contract in March. In response to questions from the board, it was confirmed that all trustees will have the opportunity to meet the finalists, the discovery process will help determine key attributes of the new Executive Director and the board vote will take place in a closed session.

Board Business

Finance Update Chris Hero began the finance update by speaking about state funding. The details of the \$1.5M of new funding confirmed so far include an LCFF Increase of additional 6.5% increase in per pupil funding for a total increase of 13.25%, adding \$500k of recurring revenue to the current year; One-Time Funding of roughly \$500k; "Hold Harmless" Funding - The state budget includes provisions to restore funding to charters who lost enrollment/ADA due to the pandemic, this restored \$450k to last year's revenues. We will look at last year's budget performance at next month's meeting.

Coming up over the course of the next few meetings are the audit, board designated analysis, more state funding updates and Dream Big Financials.

Independent Study Policy : Chris Hero presented Gateway's *Independent Study Policy* for board consideration before a vote to approve it. A new law requires charter schools to have a board approved Independent Study policy in order to offer distance learning for ADA recovery due to a pandemic or other natural disaster. Our policy offers independent study in two scenarios:

- 1) COVID Related - "A pupil who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance or order"
- 2) School Closure - "In the case of full or partial school closure due to one or more of the emergencies described under Education Code Section 41422 and/or 46392-46393 (i.e. wildfire, flood, pandemic)"

Laura Spivy motioned to approve Gateway's *Independent Study Policy*. The board voted unanimously to approve the policy.

Development Update: Chanda Lockhart gave the development update. Jacqueline Smith has begun her role as Director of Development. The luncheon, featuring W. Kamau Bell and Kate Schatz is October 11th. Chanda spoke about ways Trustees can support the event by sharing on social media and letting Jacqueline Smith know about any corporate sponsorship opportunities. Harper Matheson, Dan Carr, Kevin Rafter and Sharon Gillenwater are hosting a fundraiser at City Beer Store on Wednesday, October 19. This is a new type of event for Gateway and is an opportunity to expand our community and introduce us to new donors. Chanda announced the creation of the *Sharon Olken Dream Big Fund*, which will go toward the board designated fund. Kevin Rafter announced that Chanda has been promoted to Chief Development Officer.

Executive Director's Report

Declaration of Need for Qualified Educators Aaron Watson explained that The Commission on Teacher Credentialing requires each Board to approve, in a public session, a *Declaration of Anticipated Needs For Qualified Educators* in terms of staffing vacancies in which emergency credentials may apply to regular teaching positions or long term substitute positions. While we limit our need to use other than fully



credentialed teachers, the "Declaration of Need" process allows us the option to retain the services of a partially credentialed teacher in hard-to-fill teaching areas, when necessary. It also allows us the option to place credentialed teachers in positions in which they need to add an additional credential authorization while they are in the process of adding the authorization (e.g. a science certified teacher adding a math authorization.)

Laura Spivy motioned to approve, and the board voted unanimously to approve, *The Declaration of Anticipated Needs for Qualified Educators* for Gateway High School and Gateway Middle School.

Dream Big Together

Sharon Olken led a session to explore and brainstorm for Dream Big, a concrete and actionable plan to increase Gateway's annual net revenue by \$1 million by 2025. Dream Big endeavors to find new ways to fundraise to ensure we can continue to be the awesome place we are. Trustees had the opportunity to share ideas in the areas of new and existing events, business partnerships, high impact investment and educator investment.

One Word Closeout

Kevin thanked trustees for being so engaged. Trustees offered a one word reflection.

Adjourn Meeting The meeting was adjourned at 8:00pm.

Signed: _____ DocuSigned by: Susan Masto Date: 11/13/2022
3830688B6B9E4440

Susan Masto, Board Secretary